

# Dunlop and District Community Company

## Dunlop Village Hall – Booking Form

(Before submitting a Booking Form, please check that the facilities are available.)

### Booking Contact:

Name..... Address.....

Contact Telephone no.....

E-mail Address.....

If booking on behalf of an organisation, Name of Organisation.....

### Event / Activity:

What is the Event / Activity..... Expected Attendance.....

Is it being run for Children? Yes / No

Regular: daily/weekly/ monthly Or One Off	Date(s)	Start Time	End Time	Accommodation Required: Main Hall / Bowlers Hall / Conservatory Café / Kitchen / Meeting Room	Charge Category (Completed by Company)

Equipment Required: eg tables, chairs etc.

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Please complete sign and date the form. Before submitting this Form, you should read and sign the Company's Terms and Conditions and keep a copy for reference.

Signed..... Date.....

Note: **Both the Booking Form and the Terms and Conditions should be returned to Linda Pinkerton, 10 Dampark, Dunlop, Kilmarnock KA3 4BZ.**

An E-mail will be sent to confirm your booking.

Any queries should be directed to 07956 018428 or dunlophall@gmail.com.